

POST GRADUATE INSTITUTE OF VETERINARINARY & ANIMAL SCINECES,  
KRUSHINAGAR, AKOLA - 444104

Outward No. PGIVAS/Computer AMC 4462/2024

Date: 21/3/24

To,

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**Subject: Quotation calling letter for AMC of computer, printers, scanners & LAN at PGIVAS, Akola...**

Dear Sir

Please arrange to send quotation for annual maintenance contract of 47 computers, 36 Printers, 7 scanners and internet facility of PGIVAS, Akola for the period of 01/04/2024 to 31/03/2025. The Annual Maintenance Contract (AMC) covers maintenance and support services for computers, printers, scanners and internet LAN facilities. Services include preventive maintenance, troubleshooting, repair, and technical support as required during the contract period.

Terms and condition are mentioned below:-

1. The right to accept or reject whole or part of quotation is reserved with the undersigned without assigning the reason thereof.
2. The quotation should be in the name of "Associate Dean, PGIVAS, Krushinagar Akola -444104", mentioning "Quotation for ANNUAL MAINTENANCE CONTRACT OF COMPUTER AND LAN FACILITY FOR PGIVAS, AKOLA on envelop with last date of submitting quotation.
3. Service engineers/technicians from the selected firm will conduct preventive maintenance and damage prevention visits at the institute twice a week. Additionally, they will be available for on-demand service upon request via telephone communication.
4. Payment for the AMC services shall be made in two half yearly instalments.
5. The service provider shall endeavour to respond to maintenance requests within 6 hours (working hrs) during normal working hours.
6. The contract period shall be for 01/04/2024 to 31/03/2025, commencing from the date of signing the agreement unless terminated earlier as per the terms herein.
7. The quotation should reach to this office on or before 28/03/2024 during office hours. Late submission will not be accepted.

  
Associate Dean  
PGIVAS, Akola  
**Associate Dean**  
**Post Graduate Institute of**  
**Veterinary and Animal Sciences**  
**(MAFSU) Akola**

फर्मचे नाव शिक्का

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**हमीपत्र**

मी / आम्ही निम्नस्वाक्षरीकार मे----- पत्ता-----  
हमिपत्र लिहून देतो कि, आपल्या कार्यालयाकडून प्रसिद्ध करण्यात आलेली जाहिरात  
क्र.----- मध्ये नमूद साहित्य / सेवा  
पुरविण्याकरीता मी / आम्ही इच्छुक आहे / आहोत. सदर जाहिराती करीता मी /  
आम्ही फक्त एकच दरपत्रक / निविदा सादर केले आहेत. तसेच जाहिरात प्रसिद्ध  
करण्या कार्यालयाशी माझे कुठलेही हितसंबंध नाहीत.

फर्मचा सही व शिक्का